



Facility

Name: *YDI Pedro Baca Head Start* **License Number:** *94619*
Address: *1700 Centro Familiar S. W., Albuquerque, NM 87105*
Phone: *5054522214* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *43210* **Expiration Date:** *43574*

Capacity

Over Age 2: *57* **Under Age 2:** *24* **Night Care:** *0* **Playground:** *81*
Square Footage: *N/A*

Census

Over 2: *47* **Under 2:** *8*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>7:30 AM - 5:30 PM</i>	Tuesday <i>7:30 AM - 5:30 PM</i>	Wednesday <i>7:30 AM - 5:30 PM</i>	Thursday <i>7:30 AM - 5:30 PM</i>	Friday <i>7:30 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *02/22/2019* **Time In:** *10:00 AM* **Time Out:** *2:30 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>N/A</i>
8.16.2.11 B Renewal of License	<i>N/A</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>N/A</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>N/A</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>N/A</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements	N/A
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Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
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8.16.2.22 C Policy and Procedures	Not Inspected
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8.16.2.22 D Family Handbook	Not Inspected
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8.16.2.22 E Children's Records	Compliance
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8.16.2.22 F Personnel Records	Non-compliance
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From the review of staff records, it was determined that 1 out of 21 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will add staff's current and past duties and responsibilities to the record.

Regulation: 8.16.2.22.F.1.c.

Date to be Completed: 03/27/2019

From the review of staff records, it was determined that 1 out of 21 staff records does/do not include signed acknowledgement that the personnel handbook had been read and understood. See Staff Records 8.16.2.22 form for staff who need to complete the acknowledgement.

Corrective Action Plan

The center will have staff complete the required acknowledgement and will retain on file.

Regulation: 8.16.2.22.F.1.o.

Date to be Completed: 03/27/2019

From the review of staff records, it was determined that 7 out of 21 staff records does/do not include signed acknowledgement that the center's disaster preparedness plan and fire evacuation plan were reviewed.

Corrective Action Plan

The center will have staff complete the required acknowledgement and will retain on file.

Regulation: 8.16.2.22.F.1.p.

Date to be Completed: 03/27/2019

8.16.2.22 F Personnel Records (continued)**Non-compliance**

From the review of staff records, it was determined that 10 out of 21 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 03/27/2019

8.16.2.22 G Personnel Handbook*Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Compliance***8.16.2.23 B Staff Qualifications and Training****Non-compliance**

Educators did not complete the following training within 3-months: Health and Safety Training (1)

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 03/27/2019

8.16.2.23 C Staff/Child Ratios and Group Sizes*Compliance***Services & Care of Children****8.16.2.24 A Guidance***Compliance***8.16.2.24 B Naps or Rest Period***Compliance***8.16.2.24 C Additional Requirements for Infants and Toddlers***Compliance***8.16.2.24 D Diapering and Toileting***Compliance***8.16.2.24 E Additional Requirements for Children with Special Needs***Compliance***8.16.2.24 F Additional Requirements for Night Care***N/A***8.16.2.24 G Physical Environment***Compliance***8.16.2.24 H Social-Emotional Responsive Environment***Compliance***8.16.2.24 I Equipment and Program***Compliance***8.16.2.24 J Outdoor Play Areas***Compliance*

Services & Care of Children *(continued)*

8.16.2.24 K Swimming, Wading and Water N/A

8.16.2.24 L Field Trips N/A

Food Service

8.16.2.25 B Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 D Kitchens Compliance

8.16.2.25 E Meal Times Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements **Non-compliance**

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).

Corrective Action Plan

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

Regulation: 8.16.2.26.B.1.

Date to be Completed: 03/27/2019

8.16.2.26 C Medication N/A

8.16.2.27 A-D Illness Requirements for Centers Compliance

8.16.2.28 A-H Transportation Requirements for Centers Not Inspected

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping **Non-compliance**

The equipment in the playground are not safe in that water table has shape edges.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/27/2019

8.16.2.29 A Housekeeping *(continued)*

Non-compliance

The premises in the playground are not safe in that metal pole coverings are worn, foam is exposed.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/27/2019

The Premise are not in good repair as evidenced by ceiling in #4 has a hole .

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/27/2019

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 J Pets	N/A

Additional Comments


None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Helen Waldorf



Facility Representative: Virginia Moya